

## COLORADO SCHOOL OF PUBLIC HEALTH (CSPH)

FOR STUDENTS CONSIDERING TAKING EPIDEMIOLOGY (EPID 6630) FALL 2009

### FREQUENTLY ASKED QUESTIONS ABOUT THE COURSE

FROM: Dana Dabelea, Richard Hamman, Course Co-Directors

#### How will the course be taught in FALL 2009?

Epidemiology will be offered as a distance/hybrid course on-line through eCollege at CUonline.edu. All students will obtain lectures, homework assignments, examinations and readings on-line. There will be no in-class lectures.

#### Will there be any in-person meetings?

Yes, small groups will meet in-person for exercise discussions on **7 dates** to explore aspects of the course material and have questions answered. Students will attend these sessions at the Anschutz Medical Campus in Aurora, **with limited call-in for out of area students**. In addition, the **first course session (introductory)**, and **two examination review sessions (optional)** will be offered in person.

#### What is the class schedule?

Class begins Wednesday September 2<sup>nd</sup>, 2009 (NOTE: NOT August 31<sup>st</sup>) and ends December 16<sup>th</sup> with the final examination. Registration begins August 10<sup>th</sup>, 2009. Internet access details will be given to enrolled students prior to August 31<sup>st</sup>.

#### When will small groups meet?

All sessions will meet from **4-6:00 pm** (both in person and distance) on the dates shown below. You must plan on being available for these sessions unless marked optional.

Topic	Date	Time
First class orientation (optional)	Wednesday Sep 2	4-6 pm
Small group 1	Wednesday Sep 9	4-6 pm
Small group 2	Wednesday Sep 23	4-6 pm
Small group 3	Wednesday Oct 7	4-6 pm
Small group 4	Wednesday Oct 14	4-6 pm
Review session (optional)	Wednesday Oct 21	4-6 pm
Small group 5	Wednesday Nov 4	4-6 pm
Small group 6	Wednesday Nov 18	4-6 pm
Small group 7	Wednesday Dec 2	4-6 pm
Review session (optional)	Wednesday Dec 9	4-6 pm

#### What are the requirements for the hybrid course?

For us to maintain the best possible communication, all students should check their UC Denver student email address regularly. Though not recommended, if you are using a private, work or other university email address, the TA's will need this information sent to them as soon as possible. You will also need access to a computer with the following programs: Excel, MS Word, and Adobe. UC Denver students have access to student computer labs which have current versions of the necessary software. Additionally, the UC Denver, Anschutz Medical Campus, Health Sciences Library also has computers for public access.

### **How do I register for the class?**

If you are a returning or new student enrolled in a CSPH degree-program, you will get an announcement that registration opens August 10<sup>th</sup> 2009 on-line.

If you are a special student, you will need to complete the form found at:

<http://www.ucdenver.edu/student-services/resources/registrar/Documents/RegistrarForms/AMC/special1.pdf>. Please contact Erin Delong ([erin.delong@ucdenver.edu](mailto:erin.delong@ucdenver.edu)) with questions.

### **What is a "special" student?**

A special student is an individual not enrolled in a graduate degree program at UCD, CSU or UNC. This includes residents, fellows and other trainees at the AMC campus, and employees of UCD.

### **I am a special student - What are my chances of getting in the class?**

There is limited number of spaces for special students in the class; therefore, we cannot promise that you can take this class in the fall. The class is offered both fall and spring semesters. We encourage non-degree/special students to take this class in the spring semester since most degree students are required to take it in the fall. If you are a special student, you must have your name on the waiting list with some information about your circumstances (reason for wanting the class, prior degrees, employment, contact information, etc.)

### **I am a special student - How do I get on a waiting list?**

Special students MUST CONTACT [erin.delong@ucdenver.edu](mailto:erin.delong@ucdenver.edu) to be placed on the waiting list.

### **How will I know if I get into the class?**

Students on the waiting list will be notified by August 31<sup>st</sup> 2009 via email whether there will be space or not. Further instructions will follow.

If you are accepted into the class as a special student, you will need to have your paperwork signed by the TA to be able to register. Please contact [erin.delong@ucdenver.edu](mailto:erin.delong@ucdenver.edu) to have your paperwork signed. Erin will be available to sign paperwork on August 31<sup>st</sup> from noon-5 pm, September 1<sup>st</sup> from 10-4, and September 2<sup>nd</sup> from 10-3 (AMC Campus, Colorado School of Public Health, Building 500, 3<sup>rd</sup> floor, room W3126) or during the first (orientation) class on September 2, in ED2 N room 1102.

### **What is the priority order for students to get in the class?**

1. Accepted MPH, MS and PhD students in CSPH programs (including UCD, UNC, and CSU): **Enrollment Opens Aug. 10th**
2. Certificate in Public Health Sciences students of the CSPH: **Enrollment Open Aug. 24th**
3. Students enrolled in other graduate programs at UCD, CSU, or UNC: **Enrollment Open Aug. 31st**

### ***Students needing Instructor Permission – will sign forms beginning Aug. 31st***

4. Residents, fellows of UCD training programs, or UCD, CSU, UNC faculty
5. Special students who are employees of PH and community agencies
6. Special students who are UCD employees using a tuition waiver
7. Other special students

**How many students can the class accommodate?**

The maximum is 100 students – the minimum is 10. Maximum enrollment for non-degree students will depend on the number of degree seeking students who enroll.

**Who should I contact if I have more questions or need help?**

For trouble with ECollege functionality please contact their help desk at (720)920-6682, or by email at [helpdesk@cuonline.edu](mailto:helpdesk@cuonline.edu).

For registration questions if you are not a new or special student, please contact your school's Office of the Registrar: Downtown Campus: Phone: 303-556-2389 or Email: [registar@ucdenver.edu](mailto:registar@ucdenver.edu) and Anschutz Medical Campus: Phone: 303-724-8059 or Email: [student.services@ucdenver.edu](mailto:student.services@ucdenver.edu)

There are 2 course Teaching Assistants:

**Mamta Jaiswal**

[mamta.jaiswal@ucdenver.edu](mailto:mamta.jaiswal@ucdenver.edu)

(303) 724-2398

**Erin DeLong**

[erin.delong@ucdenver.edu](mailto:erin.delong@ucdenver.edu)

(303)724-4388

Bldg. 500, Room W3126

**Can I do the course if I live outside the metro area and can't travel to class?**

Students who are unable to attend the group discussions in person may sign up for them in distance mode to cover the same material in the 7 discussion sessions. Telephone access will be required, as the format will likely include conference calls. **IF YOU WISH TO DO THE SMALL GROUPS VIA DISTANCE, YOU MUST PROVIDE CONTACT INFORMATION AND THE RATIONALE OR NEED FOR DISTANCE LEARNING, AS NOTED BELOW, NO LATER THAN August 21<sup>st</sup>** .

Spaces in the distance sessions will be first come, first serve, and are reserved for students with reasons that prevent them from attending in person.

**Please complete the information below if you are interested in doing the EPID 6630 small groups at a distance:**

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**Completing this information is not registering for the class**, nor does it guarantee that you will have a space in either the class or the distance group. It will allow us to plan the course more effectively.

You will be notified before registration of whether you have a space in the distance small groups. **Please do not register for the class if you must do it entirely at distance and have not heard from Erin whether space is available.**

COMPLETE THIS ONLY IF YOU WISH TO DO THE SMALL GROUP SESSIONS AT A DISTANCE

First name:

Last Name:

Reason:

Email:

Telephone:

I am a: (check the one that applies to you)

Non-degree seeking / Special student

Certificate in PH Sciences student

MPH student

MS/PhD student

Other degree program student (specify)

Other (specify)

Please complete and email to: [erin.delong@ucdenver.edu](mailto:erin.delong@ucdenver.edu)

**NO LATER THAN AUGUST 21<sup>st</sup> 2009**

THANK YOU!