



CAREERS
★ REPRESENTING AMERICA ★
www.careers.state.gov

★ CAREERS REPRESENTING AMERICA ★



U.S. Department of State

- Secretary of State Dr. Condoleezza Rice
- Administers the Foreign Policy of the U.S. Government
- Staffs and Supports U.S. Embassies and Consulates Overseas
- Encourages a Diverse Workforce to Represent the United States of America



Career and Internship Opportunities

- Foreign Service Officers
- Foreign Service Specialists
- Civil Service
- Student Programs

Must be a U.S. citizen to apply



Foreign Service Officers

- Career Tracks
 - Management Officers
 - Economic Officers
 - Consular Officers
 - Public Diplomacy Officers
 - Political Officers



Foreign Service Officers con't.

- ✦ FSOs spend the majority of their careers at U.S. Embassies and Consulates overseas and in Washington D.C.
- ✦ Must be at least 20 yrs to apply and 21-59 to be appointed.
- ✦ Must be available for worldwide assignment



Foreign Service Officers con't.

- Benefits
- Language and other training
- Housing, R&R, family benefits while overseas
- Additional pay for hardship locations
- U.S. and Host government holidays
- Annual, Sick and Home Leave
- FSOs may retire at the age of 50 with 20 years of accredited government service



Foreign Service Officers cont.

- **Timeline**
- Foreign Service Written Exam
- Oral Assessment
 - 13 Dimensions
- Medical/Security Clearances



Foreign Service Specialists

Technical Specialties

- Financial Management
- General Services
- Human Resources
- Office Management
- Construction Engineer
- Facilities Maintenance
- Information Management
- Information Management Technical
- Health Practitioner
- Regional Medical Technologist
- Regional Medical/Psychiatrist
- Security Engineering
- Security Technical
- Diplomatic Security Special Agent
- Regional English Language
- Printing Specialist
- Librarian



Foreign Service Specialists con't.

- FSSs spend the majority of their careers overseas
- FSSs may retire at the age of 50 with 20 years of accredited government service
- Applicants DO NOT need to take the Foreign Service Written Exam (FSWE).



Civil Service

- Management Analysts
- IT
- Financial Management and Budgets
- Engineers
- Operations
- Support Service
- Criminal Investigators
- Foreign Affairs Analysts
- Attorneys
- Architects
- Staff Assistants
- Human Resources
- Administrative Assistants
- Grant Management
- Contract Specialists
- Public Affairs
- Real Estate



Civil Service con't.

- Applicants DO NOT need to take the Foreign Service Written Exam (FSWE).
- Civil Service opportunities are mostly in Washington D.C.
- May have opportunities to volunteer for overseas assignments
- Civil Service Benefits



Student Programs

- Eligibility
 - U.S. Citizen and continuing student
 - Must complete all sophomore credits by start of internship
- Deadlines
 - November 1st for summer internships
 - March 1st for fall internships
 - July 1st for spring internships
 - Students must apply for student internships online at www.careers.state.gov.



Student Programs Fellowships

- Thomas R. Pickering Fellowships
- Charles B. Rangel Fellowships & Summer Enrichment Program
- Truman Scholar
- Fascell Fellowship
- others
- Presidential Management Fellowships
- Diplomatic Fellows
- Career Entry
- Stay in School
- Summer Clerical
- Cooperative Education Program



WEB SITES

- www.careers.state.gov
- www.state.gov

US Missions Online Office of Science & Technology
Ofc of the Legal Advisor Ofc of Diplomatic Security
Ofc of Language Services Ofc of Overseas Schools
Office of Building Operations Family Liaison Office

www.usajobs.opm.gov

- www.pmi.opm.gov
- www.usaid.gov/careers



For additional information regarding any
U.S. Department of State career
opportunities please visit our website at
www.careers.state.gov