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SCHOOL OF PUBLIC AFFAIRS
University of Colorado Denver

BACHELOR OF ARTS IN CRIMINAL JUSTICE

PROGRAM HANDBOOK

School of Public Affairs
University of Colorado Denver



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Please Note: All information in this handbook is subject to change in accordance with UCD policies and procedures.

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1. PURPOSE OF HANDBOOK

This handbook is designed to facilitate a student's progress toward the Bachelor of Arts in Criminal Justice (BACJ). The School of Public Affairs (SPA) and the University of Colorado have specific rules and regulations for the BACJ program which must be followed in order to obtain the degree. This handbook explains SPA policies and procedures, which are subject to change and can be affected by changes in the policies of the University of Colorado. University-wide policies have priority over the policies of SPA. Students with questions concerning certain policies or procedures should consult their Academic or Faculty Advisor, the BACJ Director, the Associate Dean, or the Dean.

2. BACHELOR OF ARTS IN CRIMINAL JUSTICE PROGRAM DESCRIPTION

Criminal justice began as an area of concentration in SPA's Master of Public Administration program in 1974. The Master of Criminal Justice program was established in 1980 as a separate degree program within SPA upon recommendation of the University of Colorado Board of Regents and approval by the Colorado Commission on Higher Education.

The School of Public Affairs introduced the Bachelor of Arts in Criminal Justice in the fall 2007 semester. The program was developed in order to meet the demand for criminal justice professionals. According to the United States Department of Labor, the need for various criminal justice professionals in Colorado is projected to increase by an average of 33% from 2002 to 2012.

Criminal justice graduates go on to a wide variety of careers that cross the spectrum of public, nonprofit, and private agencies including: Colorado Bureau of Investigation; Victim Advocacy; Division of Criminal Justice – Research, Evaluation, Management, or Grant Writing; Corrections – Management; Juvenile Justice – Case Manager, Group Leader, or Counselor; Federal Agencies – DEA, ATF, FBI, Homeland Security and Secret Service; Policing – Statistical Analysis, Communications, Crime Mapping or as a sworn Officer (with the additional POST certification); Corporate or Private Security.

Criminal justice also provides an outstanding base from which to apply to law school and graduate programs in sociology, psychology, criminology, or public administration.

2.1 School of Public Affairs

The School of Public Affairs offers and administers four degrees: the Bachelor of Arts in Criminal Justice, the Master of Criminal Justice, the Master of Public Administration, and the Doctor of Philosophy in Public Affairs. The principle functions of the School are to provide programs of professional education, training, and service for the public and nonprofit sectors and to undertake research on issues of concern to federal, state, and local governments. SPA provides an opportunity for students to enhance their management, administrative, policy, research, and analytic skills.

2.2 Program Mission

The mission of the BACJ program is:

- (a) To provide an intellectually stimulating academic and professional environment in which students and faculty may grow and develop to their full potential;
- (b) To educate students who are preparing for or pursuing a career in criminal justice, offering realistic preparation for practical success in the workplace, and facilitating the development of skills and capabilities necessary to become a catalyst within the profession so as to enhance the viability and growth of the discipline in an ethical and just manner
- (c) To make continuing significant contributions to knowledge and excellence of practice in the fields of criminal justice and allied social and behavioral sciences through teaching, research, dissemination of knowledge to the public, and direct service to local, state and national constituent communities and criminal justice agencies.

2.3 Curriculum Objectives

The BACJ program offers a liberal arts basis and was designed to meet the certification standards established by the American Criminal Justice Association. Upon completion of the program, students will:

- (a) be able to draw on multiple disciplines and research traditions to identify and understand the social and behavioral contributors to crime and delinquency;
- (b) have a comprehensive understanding of the institutions in the criminal justice system and how politics and policy making affect these institutions;
- (c) have effective critical thinking and oral and written communication skills;
- (d) have a comprehensive knowledge of the ethical concerns of the criminal justice field;
- (e) understand how perceptions of the criminal justice system vary cross-culturally, and how such differences influence policy and public perception;
- (f) understand the impact and interplay of public policy on the trends, solutions, and research in the field;
- (g) have acquired the skills to engage in effective written and oral communication;
- (h) have demonstrated honed interpersonal and leadership skills;
- (i) have developed a basis for the skills necessary to perform information analysis; engage in critical thinking, problem solving, and evaluation.

2.4 BACJ Administration

The BACJ program is administered by SPA. The School has its own internal procedures and requirements for the BACJ degree. Forms and information are available from the SPA office. Completed forms should be returned there. The BACJ Director is the key administrative officer for the program. The Director chairs the BACJ Committee, which recommends overall BACJ policies, and serves as the central contact for matters regarding program policies.

3. ADMISSIONS

3.1 Freshmen

Freshmen, admitted to UCD, may declare their major directly to the School of Public Affairs BACJ program. Applicants need to be high school graduates or have earned a High School Equivalency Certificate (GED).

Admission is based on several factors. The most important factors are grade point average, high school rank, scores on the ACT or SAT, and previous coursework. GED applicants are considered on the basis of their GED scores, ACT or SAT scores, and any completed high school credits.

The online application for admission and additional application instructions are listed on the Office of Admissions webpage: www.cudenver.edu/Admissions.

3.2 Transfer Students

Any student who has completed college coursework after graduation from high school is considered a transfer student for admission purposes. Students who have completed college courses while still enrolled in high school are considered as entering freshmen.

Students who have completed less than 12 semester credits at the time of application are considered for admission based upon their high school grade point average, rigor of coursework completed, rank in class, ACT or SAT scores, and college grade point average.

Students who have completed between 12 and 23 semester credits of college level coursework at the time of application are considered for admission based primarily on performance in their college courses, but high school transcripts are still required and must be submitted at the time of application.

Students who have completed more than 24 semester credit hours of college level coursework at the time of application are considered for admission based on college level coursework alone. High school records and test scores (ACT or SAT) are not required.

The online application for admission and additional application instructions are listed on the Office of Admissions webpage: www.cudenver.edu/Admissions.

3.3 Intra-University Transfer Students

Students can apply to the School of Public Affairs from another school or college at UCD. Students interested in applying for admission need to submit the Application for Transfer Between Undergraduate Colleges (ATBC) to the School of Public Affairs or the Office of the Registrar for processing.

The Application for Transfer Between Undergraduate Colleges can be obtained through the Office of the Registrar or the School of Public Affairs' BACJ Academic Advisor.

Students must be a current UCD undergraduate with a minimum of a 2.0 cumulative grade point average. Contact the School of Public Affairs, 330-315-2228, or the Office of the Registrar, 303-556-2389, with questions on the process.

3.4 Non-Degree Admission

Non-Degree admission is a status designated for students seeking to enroll without the intentions of pursuing a degree. These students include working adults pursuing professional development credits, students who need to fulfill prerequisites for other programs, or those looking to transfer academic credit to a different institution altogether.

Parameters surrounding admission as a non-degree student are:

- Students who have been previously admitted or refused admission as a degree-seeking student at UC Denver are not eligible to attend as non-degree students. Exception: if the student was admitted and subsequently graduated from UC Denver, they are now eligible to take classes as a non-degree student.
- You must be age 20 or older to apply as a non-degree student for the Fall or Spring semester.
- Students not eligible to return to institutions they previously attended OR who have less than a 2.0 cumulative grade-point average are not eligible for admission as a non-degree student at UC Denver.
- Application processing takes approximately 48 hours. You will receive notification by mail.
- If you choose to attend UCD as a non-degree student and subsequently apply to attend as an undergraduate degree seeking student (transfer), you will be required to submit an official copy of your high school transcript and ACT or SAT scores. This is required regardless of your age or the number of college credits you have earned.

Applications and additional information for Non-Degree Applicants can be found on the Office of Admissions webpage: www.cudenver.edu/Admissions/Non-Degree, or at the School of Public Affairs webpage: www.cudenver.edu/Academics/Colleges/SPA.

3.4.1 Non-Degree Admission Financial Concerns

Non-degree students are not eligible for financial aid, most scholarships, or tuition assistance. Please refer to the Schedule of Courses for payment deadlines. Non-degree students who have previously earned a baccalaureate degree are classified as graduate students and assessed graduate tuition regardless of the level of the class(es) they are taking. However, if students are taking undergraduate courses ONLY, they may be assessed undergraduate tuition. Students must contact the Office of Records and Registration at 303-556-2389 to request this special tuition rate.

3.5 Admission Deadlines

Admission to the BACJ program is made on a semester basis. Application deadlines for priority consideration are as follows:

Fall Semester	July 22nd
Spring Semester	December 1st
Summer Session	May 3rd

All application materials should be received by these deadlines. Applications may be considered by the BACJ committee at any time, which means that files are reviewed as soon as they are complete and students are notified by letter as soon as admission is granted by the University of Colorado Denver and the School of Public Affairs.

3.6 Readmission of Former and Suspended Students

University of Colorado students who have not registered and attended classes at UCD for one year or longer and who have not attended another institution since last attending UCD are considered returning students and must formally apply for readmission. An additional application fee is required only if you are changing from undergraduate to graduate or non-degree to degree status.

You may obtain the application materials using one of the following three options: fill out the on-line application for undergraduate admission, download the application in *Adobe® PDF format, or you may write to the Admissions Office to request that these forms be sent to you. To use the online option, please visit:

<http://www.cudenver.edu/Admissions/FormerStudents/Pages/default.aspx>.

Students who have attended another college or university since last attending the University of Colorado must apply as a transfer student and meet the transfer student admission criteria. This requires payment of the \$50.00 (subject to change) non-refundable application fee and submission of two official transcripts from all colleges and universities previously attended.

Transcripts must be sent directly from the issuing institution to:

Office of Admission
University of Colorado Denver
Campus Box 167
P.O. Box 173364
Denver, Colorado 80217-3364

4. BACJ DEGREE REQUIREMENTS

4.1 Course Load

The normal course load for a full-time student is 12-15 semester credit hours per fall or spring semester. A full-time student for the summer semester is 6-9 semester credit hours.

The normal course load for a half-time student is 6-9 semester credits per fall, spring, and summer semester.

4.2 BACJ Credit Hour Requirements

Students completing a BACJ at the University of Colorado Denver will complete a minimum of 120 credit hours. The general degree requirements are:

- 120 total semester credit hours passed
- 34-36 semester credit hours in UCD general education core curriculum
- 46-48 semester credit hours in general electives (which may include an optional 15-21 credit hours for a degree minor).
- Minimum 45 semester hours of upper-division course work (3000 and above)
- Minimum of 30 hours of resident credit; 21 out of the last 30 hours in resident course work
- Minimum of 2.0 CU cumulative grade point average
- Fulfillment of all college and major requirements

4.3 UCD General Education Core Requirements

The General Education Core Requirements for UCD students provides BACJ students with a broad general education competencies based on a liberal arts foundation. At the same time the core requirements allow students flexibility based on their individual backgrounds and specific educational and career goals.

The core curriculum requires 9-10 semester credit hours of Intellectual Competencies and 27-29 semester credit hours in defined Knowledge Areas.

4.4 Core Intellectual Competencies

All BACJ students must complete ENGL 1020 Core Composition I, ENGL 2030 Core Composition II, and one 3-4 credit semester credit hour math course from the approved list. See section on the Math Placement Exam for information related to math course options and eligibility.

BACJ students should consult with their Academic Advisor, the UCD Catalog, or the Comprehensive Degree Outline provided on the SPA website for a list of acceptable math courses. It is recommended, however, that all BACJ students complete MATH 2830 Introduction to Statistics to satisfy the core math requirement.

Intellectual Core Competency courses must be satisfied with a minimum grade of a C-. Pass/Fail grading is not an option for the Core Intellectual Competencies.

4.5 Core Knowledge Area Competencies

All BACJ students must satisfy 7 knowledge areas as defined by the UCD General Education Core Requirements. The 7 knowledge areas and semester credit hours required in each area are:

1. Natural & Physical Sciences, Math: 7-8 semester credit hours which must include one lab physical or biological science course. Students cannot apply one math course to both the Core Intellectual Competency and the Knowledge area,
2. Behavioral Sciences: 3 semester credit hours,
3. Social Sciences: 6 semester credit hours**,
4. Arts: 3 semester credit hours,
5. Humanities: 3 semester credit hours,
6. Cultural Diversity: 3 semester credit hours,
7. International Perspectives: 3 semester credit hours

****All BACJ students must complete SOC 1001 Introduction to Sociology.** SOC 1001 can be counted toward the Social Science Knowledge Area.

BACJ students should consult with their Academic Advisor, the UCD Catalog, or the Comprehensive Degree Outline provided on the SPA website for a list of acceptable knowledge area courses. Knowledge area courses can be met with any passing grade or the pass/fail grading option.

4.6 Math Placement Exam

All undergraduate students must complete a minimum of 3 semester credit hours of college level math. Some math courses require prerequisites or satisfactory placement exam scores for registration. The Mathematics department utilizes the Accuplacer exam to determine appropriate placement in College Algebra and Calculus. Placement tests are offered during new student orientation and at any time that the Math Lab is open (most days on which there are classes).

The following chart illustrates which courses require placement exams and the required score for each course. If students have questions regarding the math placement exam, they should contact the Math Department for clarification (303-556-2555; <http://thunder1.cudenver.edu/clas/advising/Accuplacer.htm>).

Accuplacer Score	UCD Course
<p>ACCUPLACER score is not required to enroll.</p>	<p>MATH 1009 (was 1350) - Computers in the Arts and Sciences Prereq: basic high school algebra and some familiarity with Microsoft Windows.</p> <p>Remember – this course is not a preparation course for College Algebra. It is an appropriate course for students with majors that do not require College Algebra.</p> <p>Or MATH 1010 – Mathematics for the Liberal Arts Fulfills CLAS computation requirements. Formerly Math 2000</p>
<p>85 (EA) Accuplacer score required.</p>	<p>MATH 1070 - Algebra for Social Science & Business It is the policy of the UCD Mathematics Department to require Accuplacer elementary algebra testing in math 1070. Students who do not pass the exam with a score of 85 or greater will not be able to enroll. Students who do pass the exam will need to add the course using a course adjustment form with a signature from the MERC Lab coordinator or a designated person in the Math Department. Prereq: at least a year of high school algebra and a satisfactory score on the placement exam. No co-credit with math 1110 or 1130.</p> <p>Students can only enroll with a Schedule Adjustment Form <i>Authorized signatures:</i> Mike Kawai – MERC Lab (SI 130) Jennifer Thurston – Math Department (CU 614) Lynn Bennethum – Associate Chair-Math (CU 638)</p>
<p>85 (EA) Accuplacer score required for 1110. Accuplacer score not required for 1120 or 1130, but is suggested.</p>	<p>MATH 1110 - College Algebra It is the policy of the UCD Mathematics Department to require Accuplacer elementary algebra testing in math 1110. Students who do not pass the exam with a score of 85 or greater, on or before the Wednesday of the first week of classes, will be administratively dropped from this course. Prereq: intermediate algebra and satisfactory score on the placement exam. No co-credit with either Math 1070 or 1130.</p>
	<p>MATH 1120 - College Trigonometry Prereq: Math 1110. No joint credit with Math 1130.</p>
	<p>MATH 1130 - Pre-calculus Mathematics Intended as a review for those who completed college algebra & trig, but feel need for further prep prior to calculus. Prereq: No co-credit with math 1070, 1110 or 1120.</p>
<p>80 (CM) Accuplacer score required for 1401.</p>	<p>MATH 1401 - Analytical Geometry and Calculus I It is the policy of the UCD Mathematics Department to require Accuplacer college mathematics testing in Math 1401. Students who do not pass the exam with a score of 80 or greater, on or before the Wednesday of the first week of classes, will be administratively dropped from this course.</p> <p>Note: Students cannot receive credit for both Math 1080 and 1401. Prereq: Math 1120 or 1130 and satisfactory score on the placement exam.</p>

Key: EA = Elementary Algebra Test; CM = College Mathematics Test

**College Algebra course with C- or higher can be substituted for Accuplacer score

***Students should talk with math instructor if score <85 on EA test.

4.7 General Elective Requirements

All BACJ students are afforded 46-49 semester credit hours of general elective credits toward their bachelor's degree. General electives allow students to explore other academic areas of interest, pursue a complimentary undergraduate minor or certificate, and provide a well rounded liberal arts education. Students are encouraged to consult with their Academic Advisor and Faculty Advisor while determining how to best utilize their general elective requirements.

Up to 8 semester hours of activity courses in physical education will count toward the 120 hours required for the degree.

4.8 Major Course Requirements

All BACJ students are required to complete the 21 semester credit hours listed below with a grade of C or better. If a student fails to earn a C in any of the required criminal justice courses, it must be repeated with a satisfactory grade.

Credit Hours	Courses
3	CJ1001 Introduction to Criminal Justice
3	CJ2041 Crime Theory and Causes
3	CJ3100 Criminal Justice Research Methods
3	CJ3150 Statistics for Criminal Justice
3	CJ4042 Corrections
3	CJ4043 Law Enforcement
3	CJ4044 Courts and Judicial Process

First year students are encouraged to complete CJ 1001 Introduction to Criminal Justice during their first semester, and CJ 2041 Crime, Theory and Causes during their second semester.

Any exceptions to these course requirements must be approved by the Criminal Justice Program Director.

4.9 Major Elective Course Requirements

Students must complete 15 of the following electives, with 9 hours taken in the Criminal Justice Department and 6 outside. Students should discuss elective options with their faculty advisor. All elective courses are three credit hours. Please consult the University of Colorado Denver Catalog for a complete description of elective courses:

www.cudenver.edu/Academics/Catalog

CJ Electives

CJ2110 Drugs, Alcohol, and crime
CJ2210 Probation and Parole

Outside Electives

SOC2462 Social Psychology
SOC3020 Race & Ethnicity in the USA

CJ2320 Police Community Relations
 CJ2510 Juvenile Justice Administration
 CJ3160 White Collar Crime
 CJ3220 Community-Based Corrections
 CJ3250 Violent Offenders
 CJ3310 Police in Contemporary Society
 CJ3420 Pleas, Trials and Sentences
 CJ3540 Crime and Delinquency Prevention
 CJ4120 Race, Class and Crime
 CJ4130 Poverty and Crime
 CJ4140 Domestic Violence and Crime

CJ4170 Victim Studies
 CJ4180 Comparative Study of Criminal
 Justice Systems
 CJ4230 Corrections and Treatment
 CJ4410 Criminal Law and Constitutional
 Procedure
 CJ4430 Law and Society
 CJ4440 Courts and Social Policy
 CJ4520 Gangs and Criminal Organization
 CJ4530 Families and Intergenerational
 Crime
 CJ4600 Special Topics in CJ (CJ1001,
 CJ2041)
 CJ4939 Internship
 CJ4800 Independent Study
 CJ/PAD4xxx Homeland Security and
 Emergency Management
 ECON3300 Economics of Crime and
 Punishment

SOC3600 Social Relations
 SOC3700 Sociology of the Family
 SOC3964 Criminology
 SOC4340 Juvenile Delinquency
 SOC4440 Social Stratification
 SOC4460 Hate Crimes
 SOC4471 Sociology of Corrections
 SOC4770 Women & Crime
 PSY3135 Organizational Psychology
 PSY3205 Human Dev I: Child Psychology
 PSY3215 Human Dev II: Adolescence and
 Adulthood
 PSY3265 Drugs, Brain, and Behavior
 PSY3305 Abnormal Behavior
 PSY3612 Domestic Abuse
 PSC3034 Race, Gender, Law, and Public Policy
 PSC4124 Denver Politics
 PSC4185 Corruption in the US & Abroad
 PSC4427 Law, Politics & Justice
 PSC4477 Constitutional Law I
 PSC4487 Constitutional Law II
 PSC4545 Immigration Politics
 PSC4837 Contemporary Issues in Civil Liberties
 ANTH4090 Political Economy of Drug Culture
 CMMU4265 Gender and Communication

4.10 Optional Concentration Areas

Students can utilize their major elective course options to form a concentration area in Juvenile Justice, Law and Policy, or Domestic Violence. The courses listed below are recommended for creating a specific concentration.

Juvenile Justice	Law and Policy	Domestic Violence
CJ2510 Juvenile Justice Administration	CJ4440 Courts & Social Policy	CJ4140 Domestic Violence & Crime
CJ3540 Crime & Delinquency Prevention	CJ 4430 Law and Society	CJ4170 Victim Studies
CJ4520 Gangs & Criminal Organizations	CJ3420 Pleas, Trials, & Sentences	CJ4530 Families & Intergenerational Crime
SOC4340 Juvenile Delinquency	PSC4427 Law, Politics, & Justice	PSY3612 Domestic Abuse

SOC3700 Sociology of the Family

PSC3034 Race, Gender, Law, & Public Policy

CMMU4265 Gender & Communication

4.11 Internship Course Requirements

All BACJ students must complete a minimum of 3 semester credit hours of internship. The internship can be paid or not-paid. Internships must be for academic credit. One semester credit hour is equal to 45 hours of on-site internship work experience over the semester. (135 internship work hours = 3 credit hours).

In order to qualify for an internship, students must meet the following minimum requirements:

- Minimum of 15 credit hours completed on the UCD campus
- Successful completion of CJ 1001 Introduction to Criminal Justice
- Minimum 2.0 cumulative UCD grade point average

It is recommended that students begin preparing for an internship upon completion of 60 total semester credit hours including 12 credit hours completed in the criminal justice major.

4.12 Internship Steps

1. Complete the Internship Orientation available on the Experiential Learning Center webpage. Or, students can call to schedule appointment with an Intern Advisor in the Experiential Learning Center (ELC) located in Tivoli 260(303-556-6656).
2. Create or update a resume. Resume critique and assistance is available through the Career Center (Tivoli 259).
3. Work with your ELC Internship Advisor to search for Internships, prepare for interviews, and accept an internship offer.
4. Complete an Internship Learning Agreement (only available through your ELC Internship Advisor). The internship requirements applicable to employers, students, and faculty are established in the Internship Learning Agreement. The learning agreement is the formal agreement between you, your internship site supervisor, your faculty sponsor and the University. The Learning Agreement outlines the agreement between the organization and student by identifying the intern's job responsibilities and internship academic learning objectives. All students are required to submit a signed Learning Agreement, submit an internship course add form, and receive an Intern Student Handbook prior to beginning their internship.
5. Make an appointment with your ELC Internship Advisor (Tivoli 260, 303.556.6656). Bring your completed Internship Learning Agreement with employer and faculty signatures to the meeting. Your ELC Internship Advisor will provide you with forms to officially add the Internship Course (C J 4939).

Please note: Once you submit the add form to the Registrar, the internship will be added to your course schedule and you will be charged the appropriate tuition for these credits. For in-state students, if you do not add the course by the Census Date (Drop/Add deadline) you will NOT receive the COF stipend for these credits.

4.13 Internship Timeline

Suggested Timeline	For a Summer Internship	For a Fall Internship	For a Spring Internship
Complete the online ELC Internship Orientation and create your InternLink account.	Feb-March	April	Sept-Oct
Make an appointment with your Internship Advisor at the Experiential Learning Center to identify potential sites, discuss strategies, and get tips to begin your search. Call 303-556-6656	Jan - March	April - July	Sept – Oct
Talk with your CJ academic adviser to learn how an internship will fit into your college degree program.	Dec - Feb	March	September
Research and apply for internships.	Feb – April (some programs require earlier application)	April - Aug	Aug – Dec
Brush up on your interviewing skills and begin interviewing with employers.	Feb - April	April - Aug	Aug – Dec
Accept internship offer, finalize arrangements with site supervisor, complete the Internship Learning Agreement, and bring completed learning agreement form to ELC advisor.	March - May	May - August	Nov - Early Jan
Submit Internship Credit Approval Form to Registrar	Prior to Census Date (drop/add)	Prior to Census Date (drop/add)	Prior to Census Date (drop/add)

Important Note: Applications for nationally competitive internships, popular local internships, and those that require security clearances close 3-5 months before internship actually begins. For those internships it is best to start the process 2 semesters before you want to intern.

For additional policy information, steps, or questions on the internship process visit the Experiential Learning Center’s webpage: www.cudenver.edu/exl.

4.14 Request To Waive Internship Requirement

Students who have worked in the field of criminal justice for more than one year may request a waiver of the internship requirement. To do so, they should obtain the Request to Waive the Internship Requirement form from the SPA office. After completing the form (which requests the attachment of a current resume and a written description documenting the applicable work experience), the student should discuss the request for waiver with his/her faculty advisor and obtain his/her approval.

4.15 Independent Study Courses

Qualified BACJ undergraduate students who seek to further their examination of knowledge outside the structured classroom are encouraged to register for independent study. Undergraduate independent study is a non-structured, independent research project under the sponsorship and supervision of a faculty member. Students should consult with the faculty sponsor to discuss the project and initiate the independent study contract.

Faculty seeking to sponsor an independent study project must have instructor, tenure-track, or tenure rank. Independent study projects are typically awarded credit on a 3:1 (4:1 in summer) basis for contact hours per week to credit hours. That is, a 3-credit-hour independent study project typically requires 9 hours of effort per week over the semester.

The student and the faculty member develop a course of study which meets the requirements of the University and SPA and the needs of the student. The student must then complete a UC Denver Special Processing Form (available from the SPA office) and have it approved by the supervising faculty member. The form must be submitted and approved by the posted add/drop period. Upon completing this process, the student will then be registered for CJ 4800 Independent Study.

Independent study courses are subject to the following conditions:

- Participating students must be fully admitted to the BACJ program.
- Students must have a declared major or minor in the discipline of the independent study project and a minimum cumulative UCD GPA of 2.5.
- Students need to have a minimum junior standing and sufficient course work to allow independent research in the discipline.
- The credit hours for any one independent study course may vary from 1-3 for a semester; the exact credit hours are determined by the faculty supervisor and will be appropriate with the degree of complexity and difficulty of the project. The maximum independent study credit hours which may apply toward BACJ degree requirements are 6.

4.16 Sample Curriculum

The curriculum outlined below can be used as a model for completing the BACJ degree in 8 fall/spring semesters (4 years).

Semester I: 15 credit hours

CJ1001 Introduction to Criminal Justice
ENGL1020 Core Composition I
SOC1001 Introduction to Sociology
Behavior Science Core Knowledge area
Arts Core Knowledge Area

Semester III: 16 credit hours

C J 4042 Corrections
C J 4043 Law Enforcement

Humanities Core Knowledge Area
Cultural Diversity Core Knowledge Area
Natural/Physical Lab Science Core Knowledge Area

Semester VII: 15 credit hours

C J 3100 Criminal Justice Research Methods
C J Concentration/Elective
General Elective or Minor Requirement
General Elective or Minor Requirement
General Elective or Minor Requirement

Semester VIII: 15 credit hours

C J Concentration/Elective
General Elective or Minor Requirement
General Elective or Minor Requirement
General Elective or Minor Requirement
General Elective or Minor Requirement

Semester II: 15 credit hours

CJ2041 Crime Theory & Causes
ENGL2030 Core Composition II
MATH 2830 Intro to Statistics
Social Science Core Knowledge Area
Natural/Physical Non-Lab Science Core Knowledge Area

Semester IV: 15 credit hours

C J 4044 Courts and Judicial Process
International Perspectives Core Knowledge Area
C J Concentration/Elective
General Elective or Minor Requirement
General Elective or Minor Requirement

Semester VI: 15 credit hours

C J 3150 Statistics for Criminal Justice

C J Concentration/Elective
General Elective or Minor Requirement
General Elective or Minor Requirement
General Elective or Minor Requirement

Semester VIII: 15 credit hours

C J 4939 Criminal Justice Internship
General Elective or Minor Requirement
General Elective or Minor Requirement
General Elective or Minor Requirement
General Elective or Minor Requirement

5. ACADEMIC CREDIT BY EXAM OR EXPERIENCE

5.1 Advanced Placement

Students who have taken advanced courses in high school and who have earned high scores on the Advanced Placement (AP) standardized exams may be eligible for university credit. Advanced Placement scores of five, four, or three (a score of three requires a course letter grade of A in the last semester) will receive credit toward the downtown Denver campus core curriculum.

Individual departments establish advanced placement criteria for credit. Students should contact the department advisor for specific details concerning advanced placement credit.

5.2 International Baccalaureate

Students who have taken International Baccalaureate (IB) standardized exams may be eligible for university credit. IB scores of seven, six, five, or four, will receive credit toward the downtown Denver campus core curriculum. Students completing an International Baccalaureate Diploma program shall be awarded 24 credit hours minimum in accordance with HB 03-1108.

Individual departments establish advanced placement criteria for credit. Students should contact the department advisor for specific details concerning advanced placement credit.

5.3 Credit by Examination

Students with sufficient experience and knowledge may receive credit for a specific course by taking a comprehensive examination given by the faculty. Students should contact their faculty advisor in advance to determine whether examination credit will apply to their degree.

To qualify for an examination, the student must be formally working toward a degree at UCD, have a grade point average of at least 2.0, and be currently registered. Contact the registrar's office for instructions. A nonrefundable fee is charged.

5.4 College Level Examination Program (CLEP)

School of Public Affairs students may earn university credit by examination in subject areas in which they have obtained college-level proficiency.

Academic credit in the downtown Denver campus core curriculum is awarded for all CLEP subject examination areas in which students score at or above the 50th percentile. Academic credit is not awarded for CLEP general examination areas. The use of CLEP subject examinations toward major, minor, or certificate requirements is subject to a separate evaluation by the faculty advisor in the department or program.

To receive academic credit from CLEP, students must present official test results to the downtown Denver campus Office of Admissions.

A maximum of 30 hours of CLEP credit will count toward the degree.

6. TRANSFERRING CREDITS

6.1 Transfer Credit Guidelines

Coursework taken at any regionally accredited institution of higher education will be considered for transfer on the basis of having similar content to those offered by UCD. *Statewide guaranteed transfer courses (GT Pathways) are always accepted and apply to requirements.* For a list of all the GT Pathways courses, please reference the Office of Admission Transfer Student webpage; <http://www.cudenver.edu/Admissions/Transfer/Pages/default.aspx>.

The following types of courses are NOT accepted: Developmental, Remedial, Vocational, Technical, Religious Doctrinal, Orientation, Independent Study, Special Topics, and Cooperative Education.

6.2 Grade Requirements for Transferred Courses

Only courses in which a grade of C- or better was earned are considered for transfer. Courses in which a grade of Pass (P) was earned are considered for transfer only if a grade of Pass at the sending institution is defined as a C- or better. Students wishing to appeal transfer credit decisions need to contact the BACJ Academic Advisor.

6.3 How the Transfer Process Works

After all official transcripts have been received and the student is admitted as a degree student, the Office of Admissions will prepare a transfer credit report indicating which courses have been accepted in transfer by UCD. A copy of this report is mailed to the student as well as the student's Academic Advisor. Upon receipt of this transfer credit report, students should contact the Academic Advisor who will determine how transferred credit applies to specific degree requirements.

6.4 Age of Academic Courses Eligible for Transfer

The Office of Admissions considers course work for transfer regardless of the age of the academic credit. State guaranteed general education courses will be accepted in transfer and applied to graduation requirements for a period of at least 10 years after course completion. Individual departments, however, may have specific guidelines and policies about age of credit for courses not listed as "state guaranteed" and make the final decision about application of credit toward a degree program. Students are expected to have current working knowledge of prerequisite courses, regardless of when prerequisite courses were taken.

6.5 Transfer Credit Limits

A maximum of 60 semester hours is acceptable in transfer from community or junior colleges. A maximum of 90 semester hours is acceptable from four-year institutions or a combination of two- and four-year institutions.

6.6 Criminal Justice Coursework Transfer Guidelines

A maximum of 15 semester credits of criminal justice coursework can be accepted and applied to the criminal justice major. The BACJ Program Director has the final discretionary authority to accept or reject criminal justice transfer credits.

6.7 Colorado Community Transfer Plan

The following chart can be used to illustrate the transfer agreement between the Associate of General Studies (AGS) degree with a Criminal Justice emphasis from Colorado Community Colleges to the Bachelor of Arts degree in Criminal Justice at the University of Colorado Denver.

The chart shows how transferable courses from the AGS with a Criminal Justice emphasis apply to the University of Colorado Denver's Bachelor of Arts in Criminal Justice program.

Elective courses for the AGS need to be approved by the BACJ Academic Advisor or Program Director. All transfer courses must have been completed in the last 10 years with minimum letter grade of "C-" or better.

University of Colorado Denver School of Public Affairs	UCD Credits	Colorado Community Colleges	AGS Credits
Bachelor of Arts in Criminal Justice Program Requirements		Associate of General Studies with CJ Emphasis Transferable Credits	
CJ Major Requirements		Transferable CJ Emphasis Courses	
CJ 1001 – Intro to Criminal Justice	3	CRJ 110 - Intro to Criminal Justice	3
CJ 2041 – Crime, Theory, & Causes	3	CRJ 230 – Criminology	3
SOC 1001 – Intro to Sociology	3	SOC 101 – Intro Sociology I	3
CJ 3100 – CJ Research Methods	3		
CJ 3159 – Stats for CJ	3		
CJ 4042- Corrections	3		
CJ 4043 – Law Enforcement	3		
CJ 4044 – Courts & Judicial Process	3		
CJ 4933 – CJ Internship	1-3		
CJ Electives	9	Choose 3: CRJ 111 – Substantive Criminal Law; CRJ 112 – Procedural Criminal Law; CRJ 119 – Legal and Ethical Concepts; CRJ 135 – Judicial Function; CRJ 145 – Correctional Process; CRJ 205 – Principles of Criminal Law CRJ 210 – Constitutional Law CRJ 216 – Juvenile Law & Procedures CRJ 220 – Human Relations and Social Conflict	9
CJ Electives in Auxiliary Field	6	No Course Available Through Community College System	
Downtown Denver Core Requirements			
English Composition			
ENGL 1020	3	ENG 121	3
ENGL 2030	3	ENG 122	3
Mathematics (one of the following)			
MATH, 1010, 1070, 1080, 1110, 1120, 1130, 1401, 2411, 2421, or 2830	3-5	MAT 120, 121, 122, 123, 125, 135, 166, 201, 202, 203, 204,	3-5

		215, 261, or 265	
Natural & Physical Sciences Two lower division courses: 1. A lower level biological or physical lab science 2. A lower level Science with or without a lab			
ANTH 1303 BIO 1550, 1560, 2051/2071, 2061/2081 CHEM 1474 ENVS 1042 GEOL 1072, 1082, 1202 PHYS 1052, 2010/2030, 2020/2040, 2220	7-10	AST 101, 102, BIO 105, 111, 112, 201, 202, 204, CHE 101, 102, 105, 111, 112, GEY 111, 121, MET 150, PHY 105, 111, 112, 211, 212	7-10
Behavioral Sciences			
ANTH 1302, 2102, CMMU 1011, 1021, PSY 1000, 1005	3	ANT 101, 107,111, PSY 101, 102, 205, 217, 226, 227, 235, 238, 249	3
Social Sciences			
ECON 2012, 2022, ENVS 1342 ETST 2000 GEOG 1102, 1602, HBSC 2001, P SC 1001, 1101, SOC 2462	3	ECO 201, 202, GEO 105, 106, POS 105, 111, SOC 102	3
Humanities			
CNST 1000, ENGL 1601, 2600, FR 1000, GER 1000, ETST 2155, HIST 1361, 1362, 1381, 1382, PHIL 1012, 1020, 2441, RLST 1610, 2660, RUSS 1000, 2000, SPAN 1000,	3	HIS 101, 102, 111, 112, 201, 202, 247, HUM 121, 122, 123, LIT 115, 201, 202, 205, 211, 212, 221, 222, PHI 111, 112, 113	3
Arts			
ARTS 1000, F A 1001, PMUS 1001, THTR 1001	3	ART 110, 111, 112, MUS 120, 121, 122, THE 105, 211, 212	3
Cultural Diversity			
ANTH 3142, 4200, CMMU 3271, ECON 3100, ENGR 3400, ETST 3704, 3794, F A 3110, HIST 3345, MGMT 4100, PHIL 3500, PMUS 3110, P SC 3034, 3035, PSY 4485, RLST 4000,	3	No Course Available Through Community College System	

SOC 3020, THTR 3611			
International Perspectives			
ENGR 3600, 3899, P SC 3022, 3042	3	No Course Available Through Community College System	
General Elective Credits (Minimum of 15 hours must be upper-division)	46-49	SPE 115, 125 HUM 121, 122, 123 LIT 115, 201, 202, 205, 211, 212, 221, 222 PHI 111, 112, 113 (Additional Approved Electives to Total 60 Credit Hours)	9-15
Total Credit Hours Required for Bachelor of Arts in Criminal Justice	120	Total Hours Transferable from Associate of General Studies	60

7. PROGRAM ADVISING

Program advising is a shared responsibility between the student, academic advisor, and faculty advisor. After a student has been admitted to the BACJ program, s/he needs to meet with the Academic Advisor before registering for their first semester. A faculty advisor will then be assigned to the student by the BACJ Academic Advisor. The student should schedule a meeting with his/her faculty advisor within the first three weeks of their first semester.

Should a student wish to change faculty advisors, he/she can do so by asking another faculty member to serve as advisor. The student needs to obtain both the faculty member's consent and the BACJ Director's approval. Finally, the student needs to notify the Academic Advisor of the change.

The following bullets outline the responsibilities of each party.

7.1 Academic Advisor Responsibilities

- Explain college core curriculum and academic major requirements.
- Explain graduation requirements.
- Verify students' completion of major/minor requirements.
- Review transfer credits as it relates to the degree general education core and elective requirements.
- Assist students with learning more about the criminal justice major.
- Introduce students to campus resources that will help them make decisions and feel connected with the University.
- Assist students in establishing an academic plan and career goals and provide support to accomplish goals.
- Help students review and evaluate progress toward the degree.
- Explain academic policies and procedures.
- Coordinate and approve all designated education transactions (i.e. course registration, major changes, college changes, withdrawal from the University, etc.)
- Facilitate the graduation check process.

7.2 Student Responsibilities

- Visit academic advisor at least once each semester, more often if needed.
- Be prepared for each advising session.
- Follow through on actions identified during each advising session.
- Get to know your advisor by sharing your personal interests, values, abilities, goals, etc.
- Familiarize yourself with University and BACJ Program policy, important dates and deadlines.
- Attend School of Public Affairs activities to further your understanding of career options and to keep abreast with current best practices with the field.

7.3 Faculty Advisor Responsibilities

- Approve criminal justice major transfer credits.
- Assist student with learning more about career opportunities.
- Outline learning agreements for student internships.
- Check in and monitor student progress on independent studies and internships.

8. SPA GRADE POLICY

8.1 Academic Probation and Suspension Policy

The following other general rules apply to grading policy and undergraduate students' academic standing with UCD's School of Public Affairs.

The calculation of cumulative GPA shall be based on all course work applied to the degree, including any courses taken as a non-degree student. (Note: Courses taken in non-degree status are not included in the overall calculation of GPA on the official transcript, but are included in the overall calculation of GPA within GSPA for graduation purposes.)

8.1.1 Probation

- A student who fails to maintain an overall C (2.0 grade-point) average will be placed on probation.
- The probationary status will not be removed semester until the student returns to an overall University of Colorado minimum 2.0 GPA.
- Probationary students are required to meet with the BACJ Academic Advisor before registering for each semester.
- Probationary students must earn a minimum of a 2.3 GPA each semester until their cumulative University of Colorado GPA is 2.0.
- Probationary students are not required to limit their enrollment, but a lessened schedule is suggested until the probationary status is lifted.
- Failure on the part of the student to meet the probationary conditions will be placed on academic suspension.

8.1.2 Suspension

- Students who fail to meet the academic probation conditions are placed on suspension.
- Students on academic suspension are not permitted to enroll in any criminal justice required major courses.
- Students on academic suspension must meet with the BACJ Academic Advisor before registering for each semester.
- Students on academic suspension are limited to enroll in no more than 6 credit hours each semester. It is highly recommended, however, that students on academic suspension limit their enrollment to 6 credit hours per semester.
- Students on academic suspension must earn a minimum of a 2.3 GPA each semester until their cumulative University of Colorado GPA is 2.0. Students who fail to meet this condition while on suspension status, will be academically dismissed from the University for a minimum of 1 semester.
- The student must demonstrate improvement by successfully completing enough coursework through another accredited institution (i.e. community college) to raise his/her combined cumulative GPA (including all CU courses and courses completed through another accredited institution while on suspension) to 2.0.

8.2 Grade Policies

The University of Colorado Grading System is based on a 4.0 absolute scale.

8.3 Plus/Minus Grades

Faculty members have the option to use plus/minus grades. Including a “+” to a grade adds 0.3 points to students’ grade points. For example, students who earn a B+ will be awarded 3.3 grade points per credit hour. Including a “-” to a grade subtracts 0.3 points from students’ grade points. For example, students who earn a C- will be awarded 1.7 grade points per credit hour.

8.4 Incomplete Grades

An incomplete grade of “I” can be issued at faculty discretion when there are special circumstances that preclude course complete. Incomplete grades are only issued when a small portion of the course remains. At minimum, 75% of the work in the course must be completed. Students are allowed up to 12 months to complete the unfinished portion of the course.

After 12 months an “I” grade that has not been completed will become an “F.”

8.5 Pass/Fail Grades

Core knowledge areas and electives are the only courses that can be taken pass/fail. Core Intellectual Competencies and courses required by the major/minor cannot be completed as pass/fail.

Grades of “D-“or better is translated by the Records office into a P (pass) grade. P grades do not affect students’ GPA.

Students interested in completing a course as Pass/Fail must submit a Schedule Adjustment Form during the drop/add period to the Academic Advisor for processing.

Students interested in completing a course as Pass/Fail after the drop/add period must obtain their instructor’s and Dean’s approval on a Schedule Adjustment Form.

Students need to consult the academic calendar posted on the Office of the Registrar’s webpage; www.cudenver.edu/admissions/registrar, or with their Academic Advisor for drop/add dates.

8.6 No Credit

Students may register for a course on the a no-credit basis through the Add/Drop period. Consult the Academic Calendar for this date. Requests to complete a course for no credit are submitted through the Schedule Adjustment Form. Request for no-credit courses after the add/drop period requires approval from the instructor and Dean. No-credit courses are billed the same as credit courses. This will appear on your official transcript and audit as a non-credit course.

8.7 Repeated Courses

UCD does not offer a course forgiveness policy. Credit is only given once for repeated courses. Both grades will appear on the transcript, and both grades will be configured into the cumulative GPA.

8.8 Cumulative Grade Point Average

The cumulative grade point average is the numeric average of the letter grades received in CU courses.

GPA = total grade points ÷ total graded credits attempted.

9. FINANCIAL ASSISTANCE

Please check with the Financial Aid office for loan options and a list of available scholarships:

<http://www.cudenver.edu/Admissions/Financial%20Aid/Pages/default.aspx>.

Please check with the Academic Advisor or the School of Public Affairs webpage <http://spa.cudenver.edu> for scholarships available through the School of Public Affairs.

10. GRADUATION PROCEDURES

Graduation ceremonies are held at the end of Spring and Fall terms. You can also graduate in the summer, though there will be no ceremony. August graduates are invited to participate in the Fall commencement ceremony in December. You will be required to meet with your BACJ advisor in order to apply for graduation.

10.1 Graduation Steps

In order to graduate, you will need to complete the following steps:

1. Meet with your BACJ Academic Advisor no later than census date during the semester in which you plan to graduate who will distribute the graduation application to students who qualify, and confirm that you are completing your program(s). Consult the Academic Calendar for the semester's exact census date.
2. Complete the Intent to Graduate via Registrar's website (www.cudenver.edu/admissions/registrar) no later than census date during the semester in which you plan to graduate. This is not your official application for graduation.
3. Meet with your minor advisor, if applicable, and confirm that you are completing your program(s).
4. Return completed application to the BACJ Advising office by the deadline. Graduation applications can only be attained from your BACJ Advisor. Applications are due no later than the census date during the semester in which you plan to graduate. (Reference the Academic Calendar for specific deadline dates).

10.2 Undergraduate Academic Honors

The School of Public Affairs recognizes outstanding achievement through academic honors. Academic Honors can be separated into two distinct categories: School of Public Affairs Honors and Dean's List.

10.3 School of Public Affairs Honors

Students who perform exceptionally well academically in the School of Public Affairs will qualify for SPA Honors and will be awarded a bachelor's degree accompanied by the statement *with distinction*. To be eligible for SPA Honors, a student must have completed a minimum of 45 hours at the University of Colorado (at any CU campus), including the final semester, with a 3.75 cumulative grade point average. The 45 hours must be completed in the student's junior and senior years. A maximum of 6 semester hours may be completed with a grade of P (on P/F option) and included in the 45 semester hours.

10.4 Dean's List

Each fall and spring semester, the School of Public Affairs will publish and display a Dean's List, honoring students who demonstrate high scholastic achievement. To be eligible for the Dean's List students must: earn a minimum 3.75 semester grade point average in all CU hours taken during the semester; be enrolled in at least 9 semester credit hours; complete courses for a grade (not P/F); and complete courses through

UCD Downtown Campus (Metro pooled courses will not be included in the GPA calculation nor count toward the 9 credit hour enrollment requirement).

Students who qualify for the SPA Dean's List will receive notification from the SPA Student Advising Office approximately 4-6 weeks after the end of the semester. Students who make the Dean's List for Fall and Spring semesters may be eligible for a Dean's List scholarship award. Dean's List Scholarship awards vary in amount each semester depending on funding the number of BACJ students who achieve Dean's List status. Dean's list honor is noted on the transcript for each applicable semester.

11. ACADEMIC GRIEVANCE POLICY AND PROCEDURE

11.1 General

This statement describes formal procedures by which a student may seek to remedy academic grievances within SPA. The School strongly encourages that these matters be settled informally whenever possible. Formal procedures normally should be used only when satisfaction cannot be obtained by informal means.

Procedures described below are for grievances of academic nature. Students with non-academic grievances may use established university mechanisms for such actions. Authority for final action on any grievance within SPA shall rest with the Dean.

11.2 Faculty-Student Resolution

Students are strongly encouraged to attempt to settle academic grievances first through discussion and negotiation with the faculty member(s) involved. Appeals should normally be filed with the Dean only if the matter is not settled to the satisfaction of the student with the faculty member(s).

11.3 Informal Resolution

If initial attempts to resolve the matter with the faculty member are unsuccessful, a student may—but is not required to—seek informal resolution of the problem through the office of the Associate Dean. If the student exercises this option, he/she will meet with the Associate Dean to explain the nature of the problem and discuss possible resolution. The Associate Dean will then consult with the faculty member involved to determine whether an informal resolution of the problem is possible. (A faculty member may also refer a case to the Associate Dean in which attempted bilateral resolution was unsuccessful). At this stage, the Associate Dean shall act as a facilitator or mediator, assisting the student and affected faculty member in achieving a mutually acceptable, voluntary resolution of the issue. Actions of the student, faculty member, and Associate Dean at this stage are understood to be informal and off-the-record, except insofar as noting that informal resolution was attempted.

11.4 Notice of Appeal

If informal resolution at steps 2 or 3 above cannot be achieved, an appeal is initiated by the student. Barring exceptional circumstances, appeals must be filed within 30 days of the event which is the basis of the grievance (or of the unsuccessful use of steps 2 or 3). To appeal, the student must file a statement with the Dean setting forth the nature of the appeal and the remedy sought by the student. The student should append to the statement of appeal any relevant documentation or other information (e.g., statements of witnesses or others with knowledge of the basis for appeal). If such information is not available at the time the appeal is filed, it should be provided as soon as possible after filing; barring exceptional circumstances, it must be presented within 30 days of filing.

The Dean shall provide a copy of the appeal to the faculty member(s) involved within 5 working days. The faculty member(s) may respond in writing to the appeal, or provide such other documentation and information deemed relevant to decision making on the appeal.

11.5 Action by the Associate Dean

When the Associate Dean on the campus where the student is enrolled is not named in or a party to the grievance the Dean shall refer the appeal to that person. The Dean shall instruct the student to make an appointment to meet with the Associate Dean within 5 working days in order to review and resolve the appeal. The Associate Dean shall review and investigate the appeal, and reach a determination as to the quality of the appeal. He/she shall report in writing to the Dean within 30 days of initial referral of the matter to his/her office, and shall recommend appropriate action to the Dean. The Dean shall forward a copy of the report, together with proposed final action, to the student.

11.6 Grievance Committee

If the student does not accept the recommendation of the Associate Dean, he/she may within 10 days of its receipt appeal that finding to the SPA Academic Grievance Committee (to be appointed by the Dean). Any Grievance Committee member who is named in or is a party to the appeal shall be replaced with another faculty member not involved in the instant case by the Dean.

Within 10 days of receipt of the appeal, the Grievance Committee shall convene to review the substance of the appeal and all information generated by it. At its discretion, the Grievance Committee may also obtain such other information as it deems appropriate, including interviews with the student filing the appeal and others with knowledge and information concerning the issue(s) upon which the appeal is based. Within 30 days of receipt of the appeal, the Committee shall submit a written report to the Dean. The report shall contain a summary of the Committee's information-gathering activities, its conclusions and judgments based upon the information gathered, and its recommendations for action by the Dean.

11.7 Final Action by the Dean

Within 10 days of receipt of the Grievance Committee's report, the Dean shall take final action on the appeal. Final action shall take the form of a letter to the student stating the action and the reasons for taking it. The Dean may append a copy of the Grievance Committee's report to the letter.

The Dean's decision shall constitute final action by SPA.

11.8 Appeal to the Graduate Council

If the student does not accept the Dean's action, appeal can be made to the UC Denver Graduate Council, as specified in the university catalog. The Council's decision on appeal shall constitute final action by the University of Colorado Denver.

11.9 Constitutional Rights

Nothing in this procedure is intended to nor should be construed as abrogating the rights under law accruing to students in SPA.

12. ACADEMIC HONOR CODE

With respect to matters of academic dishonesty, SPA subscribes in full to provisions contained in the UC Denver Student Academic Honor Code and to procedures for its implementation in the UC Denver Catalog. Copies of the Academic Honor Code are available in the SPA office.