

# Student Services, Support, and Organizations

## STUDENT SERVICES

### Career Center

**Office:** Tivoli Student Union, Suite 260

**Telephone:** 303-556-2250

**Web site:** <http://careers.cudenver.edu>

**Director:** Lissa Gallagher

The Career Center offers a full array of services that prepare students for their success. Students are encouraged to participate in career-related programs and services as early as their freshman year to begin planning their careers and gain the skills and experiences they need to be successful upon graduation.

### CAREER PLANNING SERVICES

Career counselors can help you decide on a major; assess strengths, interests and values through career testing; research options; choose a career direction; and prepare for your job search.

### INTERNSHIP AND COOPERATIVE EDUCATION PROGRAM

Enrich your studies, gain hands-on experience in your field of study while earning academic credit and/or pay, and maximize your employment potential at graduation by participating in internships and cooperative education.

### EMPLOYMENT SERVICES

Connect with employers through the Career Center's employment programs and services:

- online job postings and resume referrals
- on-campus interviews
- career fairs
- networking events

## Pre-Collegiate Programs

Programs offered by the Center for Pre-Collegiate Programs serve to motivate high school students to pursue post-secondary education and provide them the academic skills necessary to be successful in their college endeavors. The center is located in NC 2204, 303-556-2322.

### PRE-COLLEGIATE DEVELOPMENT PROGRAM

The Pre-Collegiate Development Program is a systemwide institutionally funded academic enhancement program for high school students. It is designed to motivate and prepare high school students who are first generation and from an underrepresented group in higher education to complete high school on a timely basis. The primary focus of the program is to prepare youth (grades 9–12) for professional careers of specific interest to them. The program includes academic advising (by parents and guidance counselors working together) regarding high school course selections that will best help students attain their desired career objectives. In addition, during the academic year, students will take part in relevant Saturday Academies in basic study skills, interpersonal skills development, and topics related to student preparation for the 21st century. Between their sophomore and junior years, students will participate in a two-week session designed to enhance study and library research skills, and provide a thorough introduction to college placement exams and career fields. Between their junior and senior years, students will attend a five-week academically intense Summer Academic Program. Students will experience university life on a first-

hand basis and enhance their secondary school academics by taking courses designed to augment high school academic requirements (e.g., mathematics, sciences, writing, computer science, social sciences). Students also enroll in a three-credit college course.

### SCHOLARS PROGRAM

This is an early college enrollment program for college-bound, high-achieving students, first generation and/or from an underrepresented group in higher education, who are enrolled in their senior year of high school. The program enables students to begin their college studies by taking one course at the downtown Denver campus during the fall term of their senior year in high school. The credit earned in the course can be applied toward a bachelor's degree. While enrolled in the program, students participate in monthly workshops designed to acclimate them to the university and prepare them for college study.

### Center for Learning Assistance

The Center for Learning Assistance is designed to promote student success in the academic setting. Available to undergraduate and graduate students, services include study skills courses, tutoring, study strategies seminars, consulting, and a minority resource library. First-generation college students may be eligible for intensive services through the Student Support Services and Ronald E. McNair TRIO programs within the center. The center is located in NC 2006 and NC 2506, 303-556-2802.

### Academic Success and Advising Center

**Office:** North Classroom 1503

**Phone:** 303-352-3520

**Web:** <http://thunder1.cudenver.edu/aac/>

**Director:** Peggy Lore

**Advisors:** Nimol Hen

Lynn Iverson-Eyestone

Cheryl Kaas

Brett Lagerblade

Kelli Stevens

Academic advising is the foundation of a successful college experience and an important component in both choosing a major and career planning. This office serves as the first point of contact and provides academic advising for students who are prebusiness, pre-engineering, nondegree, and undecided in the College of Liberal Arts and Sciences, and all freshmen and undecided in the College of Arts & Media. In addition, the center provides general information and resource referrals to all students.

New freshmen and transfer students will be assigned an advisor who will meet with them every semester to plan a schedule, discuss academic support services and assist with referrals to other on-campus resources. Frequent contact with an advisor is encouraged.

### WRITING CENTER

**Location:** CN 206

**Telephone:** 303-556-4845

**Web site:** [www.cudenver.edu/writing/](http://www.cudenver.edu/writing/)

The mission of the Writing Center is to assist members of the campus community—including students, faculty, staff, and alumni—in becoming stronger and more effective writers. In highly interactive, one-to-one sessions, trained graduate consultants offer help with writing of all kinds, including essays, proposals, graduate work, resumes, and scholarship applications. Moreover, consultants assist with all stages of the writing process, including generating ideas, developing arguments, conducting research, and documenting sources. Computers are provided for writers' use, and online consultations are also available. Both appointments and walk-in visits are welcome.

For further information, contact the director of the Writing Center, Nancy Linh Karls, at 303-556-4845.

## SUPPORT ORGANIZATIONS AND OPERATIONS

### American Indian Student Services

The American Indian Student Services program provides access and educational opportunities to American Indian students through specialized recruitment and retention efforts. The program provides academic advising, scholarship information, cultural programs, advocacy, student organization sponsorship, and other supportive services tailored to the specific needs of the students. American Indian Student Services also serves as a resource to the campus, providing current information on issues and concerns of the American Indian community. The office is located in North Classroom 2013, 303-556-2860.

### Asian American Student Services

Asian American Student Services provides academic advising, scholarship information, cultural programs, advocacy, and student leadership development. Supportive services are tailored to meet the specific needs of students. Asian American Student Services also serves as a resource to the campus and community, providing current information on issues and concerns of Asian Americans. The office is located in North Classroom 2014, 303-556-2578.

### Black Student Services

The Black Student Services program provides access, educational opportunities, and information to students of African descent through specialized recruitment and retention efforts. The program provides academic advising, scholarship information, cultural programs, advocacy, student organization sponsorship, and other supportive services tailored to the specific needs of the students. Black Student Services also serves as a resource to the campus, providing current information on issues and concerns affecting the community of Africans in America. The office is located in North Classroom 2010, 303-556-2701.

### Clubs and Organizations

This is only a sampling of clubs recognized in the past and is not necessarily current.

- ACM Computing Club
- American Institute of Architecture Students
- American Marketing Association
- American Planning Association
- American Society of Civil Engineers
- American Society of Landscape Architecture
- American Society of Mechanical Engineers
- Anthropology Club
- Art Club
- Association of Black Students
- Auraria French Club
- Auraria Transnational Student Association
- Beta Alpha Omega* (Counseling/Education)
- Beta Alpha Psi* (Accounting Honor Society)
- Beta Gamma Sigma* (Business Honor Society)
- Chi Epsilon*
- Chinese Student Association
- College Republicans
- CSPA—Colorado Society for Personnel Administration
- CU Venture Network—Association of Collegiate Entrepreneurs
- Equiponderance Pre-Law Club
- Eta Kappa Nu*
- Feminist Alliance
- Financial Management Association
- GSPA Association
- Golden Key National Honor Society
- HASO—Health Administration Student Organization

IBSA—International Business Student Association  
 Indian Student Organization  
 Institute of Electrical and Electronics Engineers  
 International Student Organization  
*Kappa Delta Pi*  
 Master of Social Sciences Club  
 MBA/MS Association (Graduate Business)  
 Model United Nations Conference Organization  
 The Robert E. Moore Collegiate Chapter of the  
   American Marketing Association  
 National Society of Black Engineers  
 Native American Student Organization  
*Phi Alpha Theta* (History)  
*Phi Chi Theta* (Business/Economics)  
 Philosophy Club  
*Pi Tau Sigma*  
*Psi Chi* (Psychology)  
 Russian Culture & Language Club  
*Sigma Iota Epsilon* (Management Honor Society)  
*Sigma Tau Delta* (English)  
 SAS—Society of Accounting Students  
 Society of Women Engineers  
 Student Association of Musicians  
*Tau Beta Phi* (Engineering)  
 UMAS-MEChA  
 Vietnamese Student Organization

## Gay, Lesbian, Bisexual, Trans (GLBT) Student Services at Auraria

Gay, Lesbian, Bisexual, Trans Student Services is open to all Auraria campus students as a resource for exploring sexual orientation issues. This program offers a variety of support, education, and advocacy services for the entire campus community:

- support for those who may have questions about their own sexual orientation or that of a friend or family member
- advocacy for students experiencing discrimination or harassment based on a real or perceived GLBT identity
- speakers for events, workshops, and classes on various aspects of sexual orientation
- programs and workshops about working with the gay, lesbian, bisexual, and trans communities more effectively and combating misinformation, misconceptions, and homophobia
- resource library of 500 books and 90 videos (documentary and cinema) available for research and leisure, as well as a multitude of free literature regarding other organizations and services throughout Denver and Colorado that provide outreach, services, and advocacy
- programs such as Gay, Lesbian, Bisexual, Trans Awareness Month and other forums providing information and dialogue about GLBT issues

The GLBT Student Services office is located in the Tivoli Student Union, room 311, and is staffed by a director with the support of student employees and volunteers. Input and involvement from the entire campus community are welcomed. For additional information, call 303-556-6333.

## Hispanic Student Services

The Hispanic Student Services program provides access and educational opportunities to Hispanic students through specialized recruitment and retention efforts. The program provides academic advising, scholarship information, cultural programs, advocacy, student organization sponsorship, and other supportive services tailored to the specific needs of the students. Hispanic Student Services also serves as a resource to the campus, providing current information on issues and concerns of the Hispanic community. The office is located in North Classroom 2012, 303-556-2777.

## Office of Disability Resources and Services

The Office of Disability Resources and Services (DRS) is committed to providing equal opportunities and fostering the personal growth and development of students with disabilities. The DRS staff strive to meet the needs of a large and diverse community of students with disabilities. We are available to provide assistance and to arrange for reasonable accommodations that will address specific educational needs.

Accommodations may include, but are not limited to, the following:

- priority registration for classes
- assistance in identifying volunteer notetakers
- alternative testing for assessment tests and classroom examinations
- oral/sign language interpreters
- real-time captioning
- textbooks in alternate formats (audiotaped, Brailled, enlarged, scanned onto diskette)

For further information about our office, contact us at 303-556-3450 (voice), 303-556-4766, or e-mail to DisabilityResources@cudenver.edu. The office is located in the Arts Building, Room 177.

## Office of Student Life

The Office of Student Life is the advising, coordinating, resource, and general information center for student clubs and organizations, student government, student programs, and the academic honor societies. The office is responsible for the administration of the student fee budget and monitors all student fee expenditures to assure compliance with UCDHSC and state of Colorado regulations and procedures. The director of student life represents the associate vice chancellor for enrollment and student affairs on selected UCDHSC, tri-institutional, and AHEC committees and maintains effective lines of communication with MSCD, CCD, and AHEC. The director administers the student conduct and discipline procedures as described in the *Code of Student Conduct*. The Office of Student Life is located in the Tivoli Student Union, Room 303, 303-556-3399.

## Office of Veterans Affairs

The Office of Veterans Affairs (OVA) is an initial contact point for eligible veterans and dependent students attending UCDHSC who wish to utilize Veterans Administration educational benefits. This office assists students with filling out VA paperwork and in solving problems associated with the receipt of VA-related educational benefits.

The OVA maintains proper certification for eligible students to ensure that each student meets Veterans Administration requirements for attendance, course load and content, and other regulations necessary to receive educational benefits payments.

In addition, the OVA provides VA vocational rehabilitation referrals, information on VA tutorial assistance, and VA work/study positions for qualified veterans. For further information, contact the Office of Veterans Affairs at 303-556-2630, CU-Denver Building, Suite 107E.

## Ombuds Office

The Ombuds Office is a designated neutral and independent resource available to all members of the university community to provide informal and confidential assistance in resolving conflicts, complaints, and disputes. An ombudsperson does not advocate for any party but is an advocate for fair process.

The ombudsperson can provide information about policies, procedures, practices or decisions at UCDHSC and can assist individuals and groups in resolving their concerns by listening; probing for understanding; and helping to understand options. The ombudsperson will make referrals as necessary and can serve as an informal mediator or shuttle diplomat.

The Ombuds Office works toward positive change within the university, serving as a consultant in the preparation and review of policies and procedures and assisting in the solution of problems. While keeping

names and cases confidential, the ombudsperson reports trends and pervasive problems to the appropriate resolution channels.

The Ombuds Office can also assist with large group issues by providing group facilitation, conflict management training, and personality profile assessments. In addition, the office has a lending library comprised of books and videos available for check-out.

Due to its informal, confidential, and independent role outside the administrative structure of the university, notice to the Ombuds about a problem does not result in the generation of records, nor does it constitute legal notice to the university about the existence of a problem. For those interested in making official complaints to the university about a problem, the Ombuds Office can assist by making appropriate referrals.

For further information, see the Ombuds Office Web site at [www.cudenver.edu/Resources/Ombuds+Office/default.htm](http://www.cudenver.edu/Resources/Ombuds+Office/default.htm), call 303-556-4493/303-315-0563, or e-mail: [Mary.ChavezRudolph@cudenver.edu](mailto:Mary.ChavezRudolph@cudenver.edu).

## Student Activities Office

The Office of Student Activities offers a comprehensive student activities program that helps bring about a positive college experience for each and every student. It is our goal to integrate what students learn from the full range of their experiences and to engage in active learning both inside and outside the classroom. We are committed to bringing you new and exciting programs that actively involve student learning and leadership development.

The Office of Student Activities is located in the Tivoli Student Union, Room 303. Call 303-556-3399 or go to <http://thunder1.cudenver.edu/studentlife/activities.html>.

## Student Advocacy Center

The Student Advocacy Center provides support services to UCDHSC students, particularly during their first year on campus. Services are designed to help students make a smooth transition to life at UCDHSC and to succeed in their college studies. Professional staff and student peer advocates provide information about campus resources and assist students with class scheduling, academic policies and procedures, and problem solving. The center also houses an extensive scholarship library. The center is located in North Classroom 2012, 303-556-2546.

## Student and Community Counseling Center

The Student and Community Counseling Center provides 10 counseling sessions per fiscal year at no charge to students attending the downtown Denver campus. We serve individuals, couples, families, and groups for mental health concerns including, but not limited to, stress management, substance abuse, relationships, depression, anxiety, and crisis intervention. If appropriate, we refer students to additional on-campus and/or community resources.

Also, by request, staff provide consultation, lectures and workshops to student, faculty, and staff groups on mental health topics, diversity, center services, and organizational and student development. The counseling center is located in the North Classroom building, Room 4036. Call 303-556-4372 or visit our Web site at: [www.cudenver.edu/resources/counseling+center/default.htm](http://www.cudenver.edu/resources/counseling+center/default.htm).

## Student Government Association

The UCDHSC Student Government Association serves as a voice for students and provides activities and services not normally offered to students under the formal university structure. SGA assists students with information concerning student clubs and organizations, campus events, issues concerning student status, and other information of general interest to students. SGA also provides students assistance with grievances and the opportunity to become more closely involved with the university community, through active participation in student

government itself, or through service on university, tri-institutional, and AHEC committees. More information concerning services and activities can be obtained in the Student Government Offices, Tivoli Student Union, Room 301, 303-556-2510.

## Student Health Insurance Office

UCDHSC strongly encourages all students to have adequate health insurance coverage. This will help insure success in the academic community even in the event of an unexpected medical expense.

The Student Health Insurance Plan is designed to coordinate with the Health Center at Auraria to assure the availability of quality health care at the lowest possible cost.

The downtown Denver campus Student Health Insurance Office, administered through the Office of Student Life, is pleased to offer you the benefits of a student health insurance plan underwritten by the MEGA Life and Health Insurance Company. This plan is designed to better suit the needs of students while maintaining reasonable student rates.

If you need more information or have questions, visit the Student Health Insurance Office in the Tivoli Student Union, Room 303, or call 303-556-6273.

## The Advocate

The purpose of the student newspaper, *The Advocate*, is to provide students with information about campus issues and events. The newspaper strives to include good investigative reporting, feature articles, and items of general interest to its campus readership. In addition, the newspaper is a tool to encourage and develop writers, journalists, artists, and other student members of its general management and production staff. The office is in the Tivoli Student Union, Room 345, 303-556-2535.

## CAMPUS SERVICE FACILITIES

### Auraria Early Learning Center

The Auraria Early Learning Center, 303-556-3188, serves the child care needs of Auraria's students, staff, and faculty by providing high-quality early childhood education and care programs. The Auraria Early Learning Center is located on the southwest corner of the campus. Its programs are consistently recognized by the educational community for their high-quality early childhood care and education. Developmentally appropriate practices for young children guide the educational programs that are provided. Curriculum planning is flexible and based on children's interests. Supervising teachers in the Auraria Early Learning Center are all degreed teachers meeting the certification guidelines of the State of Colorado and of the National Academy of Early Childhood programs. Children aged 12 months to 5 years are served at the center. The center also has a fully accredited kindergarten program. Hours: M–F, 7 a.m.–6 p.m.

### Auraria Event Center/Student Recreation Center

The Auraria Campus PE/Event Center is a 2,800-seat facility for team and individual sport activities, academic programs, events and conferences. Funds from student recreation fees support the use by students of the many health and recreation facilities found within the building. Adjacent to the building are softball fields, tennis courts and a track.

### Emmanuel Gallery

The Emmanuel Gallery hosts exhibits of students, faculty, and nationally known artists. Stop in for a relaxing break. Gallery hours are 11 a.m. to 5 p.m., M–F. It is located next to the southwest corner of the PE/Event Center, 303-556-8337.

## Health Center at Auraria

[www.mscd.edu/student/resources/health/](http://www.mscd.edu/student/resources/health/)

All downtown Denver campus students are entitled to medical services at the Health Center at Auraria, and student health insurance is NOT required to use this facility. The Health Center is approved to provide emergency care to persons covered by Medicare and/or Medicaid. Other medical conditions will be referred to approved Medicare/Medicaid providers. Physicians, physician assistants, nurse practitioners, radiological technologists, and medical assistants staff the facility. Students will be asked to complete a sign-in sheet and show a current semester ID card each time they check in.

Services include treatment of illness and injuries, lab testing, medications, physicals, annual GYN exams, sexually transmitted disease information/testing, birth control information/services, minor surgery, cholesterol screening, immunizations, HIV testing, blood pressure checks, casting, suturing, and X-ray. All services listed above are low cost. Payment is required at time of service, except for students who participate in the Student Health Insurance Program. Classes regarding health-related topics are taught each semester and are offered free to all students.

Walk-in services begin at 8 a.m., Monday–Friday. Access is on a first-come, first-served basis. Walk-in varies daily, contingent upon when all patient slots have been filled; thus, the daily closure time for walk-in care is variable. Patients are encouraged to check in as early as possible. The Health Center at Auraria is located in the Plaza Building, room 150, on the lower level. Brochures with additional information are available at the health center. For further details and information call 303-556-2525, or go to [www.mscd.edu/student/resources/health/](http://www.mscd.edu/student/resources/health/).

## Tivoli Student Union

9th and Auraria Parkway  
Tivoli Administration, Room 325, 303-556-6330

The Tivoli Student Union, managed by Student Auxiliary Services, provides a wide variety of services for the Auraria community. The Student Union houses student government and student life offices, two credit unions, and the tri-institutional services such as the GLBT student services.

If you want a break or a quiet place to study, the Tivoli Student Union is just the place. With a food court, coffeehouse and deli, and convenience store, you'll find a place to suit your appetite, schedule, and budget. If you'd rather retreat than eat, you can watch TV in the Roger Braun Student Lounge, play a game of pool at Sigi's Pool Hall & Arcade, meet a study group in the multicultural lounge or study in total silence in the Garage Quiet Study Lounge.

Additional student services at the Tivoli Student Union include the Auraria Campus Bookstore, the Club Hub, Click's Copy Center, Conference Services, and the ID Program and Commuter Resource Center.

Visit the Tivoli Student Union Web site at [www.Tivoli.org](http://www.Tivoli.org) for more information.

*Club Hub*, Room 346, 303-556-8094.

This uniquely designed club space on the third floor of the Tivoli features work space for over 60 clubs, mailboxes for campus clubs, a limited number of lockers, club bulletin boards, and a lounge area for group meetings. This office works closely with the Student Advisory Committee to the Auraria Board (SACAB) and the Student Activities/Life offices.

*Auraria Campus Event Services*, Room 325, 303-556-2755.

Through the Conference Services office, meeting and conference space at the Tivoli Event Center, St. Francis and St. Cajetan's can be reserved for nonacademic purposes, including meetings, weddings, and receptions. Conference Services has three caterers to choose from for all off-campus catering needs.

*ID Program/Commuter and Housing Services*, Room 269, 303-556-8385.

Auraria staff, faculty, and students come here to get their ID cards, which are necessary for parking in some campus lots and for checking out library books. Student IDs also serve as an RTD bus pass with a semester-long validation sticker. The center provides off-campus housing resources, RTD bus information, a jobs kiosk, lost and found, and a microwave oven.

*Sigi's Pool Hall and Arcade*, Room 145, 303-556-3645.

Sigi's, named after Tivoli Brewery founder Moritz Sigi, houses 15 video game machines, and six billiard tables. Sigi's is open to the entire Auraria campus population as well as the public. The student-friendly atmosphere encourages community socialization and relaxation.