

IRC Faculty Professional Development Grant Application Review Criteria

Criterion	Needs Improvement (1)	Developing (2)	Proficient (3)	Exemplary (4)
Enhances Scholarship and Academic Excellence of the University	Goal Statement is not included or is very vague. Goals are unclear and does not meet basic criteria	Goal statement is not clearly articulated and only mentions academic connections to the university. It does not meet basic criteria.	Goal statement meets academic requirement and is basically aligned to the excellence of the university. Meets basic criteria and knowledge.	Goal statement enhances excellence of the university and is clearly articulated, specific, goes beyond the basic criteria and knowledge level.
Demonstrates Plan and Evidence of Deliverables	Plan and/or evidence of producing product is not included in application.	Application indicates that the faculty member has a plan for goal but does not clearly demonstrate how completion or deliverables will be achieved.	Application references some evidence of the project goals and demonstrates how deliverables will be achieved.	Application specifies concrete evidence of goals and demonstrates continuous record of projects culminating in deliverables.
Contributes to the Professional Growth of the Faculty	The application does not include a statement or evidence of contribution to professional growth	Application contains a loosely worded statement that mentions professional development growth, but it is unclear, vague, or lacks focus.	Application contains a clear statement related to professional growth and meets basic criteria.	Application explicitly states how the outcomes contribute to the professional growth of the faculty member. It is clearly articulated, specific and goes beyond what is expected.

Scope of Work	Goal outcomes are vague or not well articulated. The scope of work lacks evidenced impacts.	Goal outcome is a scholarly or creative work that benefits faculty scholarly activities.	Goal outcome is a substantial scholarly or creative work that exceeds faculty scholarly activities.	Goal outcome is a substantial scholarly or creative work that exceeds faculty scholarly activities and enhances the University and professional discipline of the work.
Budget Clarity	Budget is not provided or is unclear	Budget provided but lacks clarity in several areas	Mostly clear budget with minor details missing	Detailed and clear budget supports the goal requested
Previous CFDA funding	Has received funding from the CFDA in current or previous academic year			Has not received funding from the CFDA in current or previous academic year